

5 Jan 62

NOTE ON Fitness Report Meeting

PRESENT: Echols, [REDACTED]

25X1A

25X1A

A revised draft of the proposed Fitness Report form was reviewed and modified. [REDACTED] was asked to prepare a new draft for presentation to the Career Council and to prepare appropriate supporting papers --- up-dating of memorandum concerning analysis of results of current form and new memorandum highlighting purposes of changes.

He estimated that these papers could be ready in about ten days.

NEW SUSPENSE DATE: 15 January 1962 (Monday)

25X1A

Cy to [REDACTED]: Pls try to hold an hour on Monday (15 Jan) or Tues (16 Jan) for our next meeting on this. [REDACTED] will be in touch to schedule but if we haven't heard from him by 15 Jan, please call him.

25X1A

Thanks, Bertha

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 11 NO CHANGE
IN CLASS/ DECLASS/ X/CLASS CHANGED TO: TS S C RET. JUST. _____
NEXT REV DATE _____ REV DATE 10/1/80 REVIEWER 01/1/81 TYPE DOC. 30
NO. PGS 1 CREATION DATE _____ ORG COMP 32 OPL 32 ORG CLASS 4
REV CLASS 4 REV COORD. _____ AUTH: HR 70-3